

**MINUTES OF THE 3RD ANNUAL GENERAL MEETING OF THE SOUTHAMPTON CTC**  
**19 October 2016, 8pm**

**Present**

Jenni Prior, Jeanette Parker, John Parker, Grahame Phillips, Alan Davis, Kevin Purkis, Kathy Purkis, Pamela Stillwell, Margaret Rayfield, Paul Rayfield, John Heath, Sue Maddocks, Graham Annaly, Mark Hancock, Chris Devrell, Bob Damper, Ali Baker, Viv Mackay, Jim Probert

**Apologies**

Alice Keirby, Simon Keirby, Eric Reed, Joanne Rowe, Iain Mackay, Marcus Witney, Martin Napier, Ruth Magennis.

**Chairperson's Welcome**

Viv Mackay opened the meeting with an overview of the committee and a description of who did each role, and what that role entailed. She thanked the committee for their hard work in the past year.

**Acceptance of Previous AGM Minutes**

The previous AGM minutes were accepted by all present.

**Election of Officers and Auditor**

Position	Nominee	Proposed	Seconded
Chair	Simon Keirby	Viv Mackay	Jim Probert
Secretary	Jenni Prior	Chris Devrell	Ali Baker
Registration Officer	Ali Baker	Ninya Van Galen	Alice Keirby
Treasurer	Kathy Purkis	Bob Damper	Chris Devrell
Publicity	Joanne Rowe	Jenni Prior	Viv Mackay
Welfare Officer	Bob Damper	Jeanette Parker	Paul Rayfield
Rides Programme	Chris Devrell	Kathy Purkis	Paul Rayfield
Auditor	Paul Rayfield	Bob Damper	Chris Devrell
Right to Ride Officer	Jim Probert	Co-opted	

There were no objections to any of the nominations.

**Secretary's Report**

Jenni Prior presented the Secretary's report as follows:

**Overview**

The club has continued to offer an increasing number and variety of rides over the past 12 months, with the introduction of Fast Fridays and a tentative move towards offering family rides. The committee has continued to work hard to organise events, club room evenings and social activities such as the summer and Christmas meals.

## Publicity

The club's local presence has been boosted by appearances in local press, such as the Romsey Advertiser, which recently featured our collaboration with Susan Keywood of Cycling UK HQ, and national press thanks to an article written by Bob Damper in Audax UK Magazine *Arrivee*. Word continues to spread among other cycling groups and campaigns, and other local events.

Following the change of name from CTC to Cycling UK we now have branded t-shirts to help us promote ourselves at local events, and have made use of both these and the Southampton CTC flag. The Facebook and Google Group social media sites continue to offer important method of communication on a day to day basis. The Southampton CTC Rides List continues to be published both online and in pamphlet form for distribution to local sports and cycling locations.

## Membership

Membership has remained steady at 883 members within the postcode area allocated by CTC HQ. We are able to contact approximately 560 members via email.

## Rides

We continue to organise regular rides for our members broken down into 4 different levels, level 1 being the easiest and level 4 being more challenging. This year we have built upon the successful Friday ride introduced last year and have been offering a wider variety of Friday rides, including "Fast Friday".

The most popular ride across the board remains the level 2 ride with a total of 254 people participating, an average of 8 people per ride, and 32 rides offered.

Level 1 - 139 riders; an average of 6 per ride

Level 3 - 204 riders; an average of 7 per ride

Level 4 - 14 riders; an average of 3 per ride

The total number of rides offered is 92 with an average of 7 people per ride

## Ride Leaders

We currently have 28 ride leaders, a decrease on last year however we would like to increase this number and are happy to guide any members who are interested in leading a ride or want to know more about what it involves.

## Events

This year we introduced a new event – the Park2Park (also Between the Parks) Audax which was ably organised by Bob Damper which raised £392 profit and is widely reported to have been a great success, with positive feedback coming back from the riders. We have learned a lot from this event and will be running it again next year.

Ali and Cesar once again did a great job of organising the Leveret event in September, which was very successful with 32 riders booking. We are already looking ahead for dates to book next year's Leveret event.

Thanks go to all those involved in organising, setting up, preparing food/drinks, route planning or checking the route for these events.

### **Treasurer's Report**

Jim Probert presented the Treasurer's report as follows.

The bank balance stands at £2746.89. Profit for 2015-16 is £257.10.

This profit has been achieved in part by reducing the clubroom costs, charging at a level to cover the costs of hire, and charging for most events held at the club room. The clubroom fee changed from £2.50 to £2, and a new couple's fee of £2.50 was introduced. This was to increase participation in clubroom events.

The major expense now is the quarterly printing of the rides programme.

The accounts were audited by Martin Napier. The accounts were accepted by all.

### **Club Development**

Two areas of discussion were raised for club development.

a) Printing of the rides programme.

The following options were presented for discussion:

- 1) Continue printing the quarterly rides programme in its current format which is also published on the website.
- 2) Print a flyer showing the details of the club but without specific ride details, which can be used all year. Continue to publish the rides programme on the website.
- 3) Have no printed leaflet. Continue to publish the rides programme on the website.

It was observed that we have no statistical information on how successful the leaflet is. It was proposed that the committee should discuss the options presented and take into consideration.

Feedback raised the following comments and observations:

Paul observed that he now uses printed matter less and electronic media more, so it is worth looking into using our funds more wisely.

Graham advised he had not seen the leaflet before but usually uses the website for the rides programme.

Mark has only just seen the leaflet for the first time but likes it, and observed that it would be useful for starting conversations at events such as Skyride.

John commented that currently our leaflet does the rides programme and our advertising all in one go – perhaps we could have a separate, simple text-only rides programme, and a more professional advertising leaflet. He also suggested seeking sponsorship for the leaflet.

Kathy is in support of John's idea of separate leaflets for programme and advertising, and observed that not everyone has access to the internet.

Bob added that not everyone knows about us to be able to look us up online, so we do need something printed.

Viv summarised that there might be a case for producing a generic leaflet, to include an explanation of our different ride levels.

#### b) Member group vs. affiliate club

It was posed to the AGM that we should discuss the pros and cons of becoming an affiliate club with Cycling UK. Viv outlined that it costs £75 per year to be an affiliated club but affiliated clubs do not get the £200 grant from Cycling UK. Members of affiliate clubs get the same liability insurance cover as a group compared to member groups. We would have to remit all our club monies to Cycling UK.

Viv read out a list of things to consider if we became an affiliate group which she had formed from previous discussions with the committee and members. This was added to by contributions from everyone assembled.

- The club could raise money from membership subscriptions
- The club could formulate our own rules.
- Members could pay a reduced affiliate membership rate to Cycling UK.
- There would be extra work involved in collecting subscription payments.
- The registration officer would lose the updated membership lists from HQ
- It could prove expensive for some members having to join each group separately if they want to continue riding with Winchester etc.
- We would have to look into the tax implications of being affiliated.

Discussion will continue amongst the committee, taking this feedback into consideration.

#### **Trophies**

The Ride Leader (Hares and Tortoises) Trophy was awarded to Kathy Purkis for most rides led (13)

The Derek Whitmore Trophy was awarded to John Heath for most rides ridden (32)

The E V Johnson Trophy was awarded to Bob Damper for his work organising the audax.

#### **Any Other Business**

Paul Rayfield proposed to lead a week-long club ride to France, travelling as a group to get discounts on travel/accommodation etc. This would probably take place towards the end of May (not to compete with the Audax. He will circulate further details to the Googlegroup.

Jeanette Parker thanked Viv for her time as chair, on behalf of the club.

Meeting closed 9.04pm