

# Minute of the 5<sup>th</sup> Annual General Meeting of Southampton CTC.

Friday 9<sup>th</sup> November 2018

## **Present:** (15)

Simon Keirby, Sam Bhullar, Ali Baker, Gordon Cheeseman, Paul Rayfield, Chriss Saunders, Alice Keirby, Jim Probert, Bob Damper, Chris Tomkins, Graham Annaly, Terry James, Bernard Brombley, Katrina Dawes

## **Apologies.** (12)

Joanne Rowe, Marcus Whitney, Kath Purkis, Kevin Purkis, Nigel Hollowell, Penny Hollowell, Viv MacKay, Iain Mackay, Susan Maddock, Jean Parker, Alan Rolfe, Richard Evenhand.

## **Chairman's Report.**

Simon Keirby gave the following report:

Good evening and you all are most welcome and thank you for coming out on this miserable and a very wet evening.

I would first of all like to begin with my thank yous. The club has had a lot of activity this year and a lot has gone into the organization.

I would like to thank all those on the committee.

Simon thanked Sam for stepping into the role of the secretary for the club with enthusiasm, commitment and diligence.

Kathy Purkis, we are sorry that your time as treasurer has come to an end for understandable reasons. However, I hope that we will still be able to use your talents. Kathy has been a driving force pushing the club along. You have organized Christmas and Summer meals and organized the cycling holiday this year. She has been an instigator in developing the new club top and have shown us that the rides programme could be extended successfully into the week and has been responsible for setting up the website. I am sorry that you cannot be here tonight but we all send our best wishes.

Simon thanked Ali Baker for her work behind the scenes with membership list, GDPR responsibilities and ride leadership with the easy riders and your contributions to the committee.

Chris Tomkins, has been involved this year with moving us further forward into the technological age. Thank you for your talk before launching and the development of the site that we can now use to plan the rides. Your continuous encouragement has ensured a packed programme. Wednesday has now become a popular choice and I would also like to thank Paul Rayfield for starting this and also for Auditing club 's accounts and for organizing the Hampshire 100 miles. A great day was enjoyed by 18 riders achieving that 100-mile milestone for the first time and hope this become a regular feature of the calendar as it gave a lot of pleasure.

Simon thanked Joanne Rowe for the invaluable weekly updates and regular newsletter. These are valuable tools in maintaining the cohesion of the club.

Jim, was thanked for organising the regular pub social evenings and also the now defunct club room. Along with British Cycling events and have also kept an eye on Road developments in Southampton and leading rides for us.

Simon thanked Bob our welfare Officer who completed over 250,000 miles which is a magnificent achievement in any one's language and organised the celebration of the achievement with members of the club and old friends from far and wide.

Rides have been very well supported this year. Simon thanked all those who have led rides for the club and also Ali and Keith for their efforts with the easy rider group. Simon thanked everyone who have come forward to provide the club with a great variety over the year.

The audax continues to prosper and thanked all those who helped on the day. The hall was well manned all day. The catering was again outstanding. Thanks to Alice, Katrina and Chris for quartermaster. Also, thanks to Marcus at this point for receiving the route. These are invaluable services to the club.

On a more mundane note Cycling UK is still grappling with GDPR. A subcommittee was formed to determine our approach from the guidance that we were given from Cycling UK. It became obvious after a little while that adhering strictly to the rules with no obvious steer from Cycling UK on how we should contact our members was affecting our cohesion and our inability to send out welcome letters to new members. As a result, we reinstated our communications assuming that anyone who wished not to be contacted by us had unsubscribed themselves. It is interesting how we have become so dependent on electronic communications. The new portal is being set up by Cycling UK as a replacement is currently being trialled and we are still waiting for updates from Cycling UK.

Lastly Simon informed those present to look out for a number of events that will be taking place next year. Hopefully the weather will not be so extreme. I have a number of memories of last year mostly weather related. Particularly helping Marcus recce the Audax shivering in the village shop in St Mary Bourne with rain lashing down outside one early morning and climbing Fovant Down in 30C during the summer to be surrounded by a parched landscape as far as the eye could see and glad to get into the pub to shelter from the sun

### **Approval of 2017 AGM minutes.**

**Under heading present** - Richard England should be Richard Evenhand

Gordon Cheeseman proposed and Simon Keirby seconded.

### **Guest Speakers.**

#### **Ruth Magennis**

Ruth is a cycling development officer for Southampton (CDO) and has led a number of rides for us this year and is responsible for community clubs in the area initiative by Cycling UK to get people of all walks of life on their bikes.

Ruth provide an update on the following: -

#### **Community Engagement Update:**

Community Cycling Clubs is an initiative to engage community groups in cycling activity that is adapted to suit them and their area. It is an attempt to embed grassroots and community led cycling programmers' which are encouraged to run independently and to sustain themselves once the support of Cycling UK is withdrawn. Cycling UK provides support, advice and funding through the role of a cycling development officer and the programme has been running for three years with a further year to go with the current funding. This community engagement is paid for by "My Journey", a Southampton City Council programme aimed at increasing cycling as a modal share of the overall transport in the city. Ruth mentioned that in practice, the community projects that Ruth has supported fall into four rough categories:

- **Bike repair;** fixing bikes affordably for in need communities, teaching skills, revitalizing second hand bikes.
- **Off road riding;** building trails, engaging with hard to reach groups such as at-risk young people or former drug users, riding in natural settings such as New Forest or QE Park to provide rehab and mental health benefits.
- **Teaching cycle skills;** teaching children how to ride a bike, engaging women from minority groups using bike lessons, cycle skills for young people and new/returning cyclists.
- **Led rides;** providing easy paced and accessible rides to allow new or returning cyclists to practice their skills and gain support/advice from others.

In addition to community clubs, Cycling UK has shorter, flagship interventions that it uses CDOs to implement. One of these is "Big Bike Revival" a nationwide drive to get people's bikes out of the back of sheds and back into use. Cycling UK gives grants to bike recycling centers and community groups to deliver events during the summer period which are aimed at teaching people skills; repairing bikes; and leading group rides. Cycling UK has also recently pushed several thematic events, such as Women's Festival of Cycling and Bike Week as an opportunity for community groups, member groups and affiliates to get involved and run events.

### **Volunteering Team Update:**

- **Volunteering** – Ruth mentioned that there is a new team in place and plan on working with groups to develop smoother processes and policies, as well as assist with volunteer recruitment and management. She would welcome any thoughts or input that group volunteers would have to assist with this. The Volunteer Team should be the first point of call for anybody with questions about running a group, recruiting volunteers or any aspects of Cycling UK they are unsure of. We are on [volunteering@cyclingsuk.org](mailto:volunteering@cyclingsuk.org)
- **Strategy** – Ruth mentioned that the new [organisational strategy](#) and [the Volunteering Strategy](#) have both been launched and put volunteers at the heart of what they do. These demonstrate their commitment to providing them with the best possible experience of volunteering in cycling.
- **Insurance** – Ruth mentioned that they are reviewing their insurance packages but believe the current policies fit the needs of our affiliate and Member Groups. Butterworths can deal with any specific enquiries on 0151 494 4400.
- **GDPR** – Ruth mentioned that Cycling UK is sorry for any inconvenience with rolling this out and the loss of monthly lists. However, Cycling UK have [GDPR guidance online](#) in our Support for Cycling Groups section and are currently trialing an online toolkit so that groups will be able to communicate directly with members in their areas, manage their own lists and also record volunteers in future. There are also plenty of resources in the [Support section](#) for volunteers with local groups such as Secretaries and so on.
- **Training** – in addition to the subscription allocation of £200 per group, we also have extra funding available if groups need money for a particular purpose, such as putting on bespoke training courses in ride leading and so on. These grants are available once the group accounts have been audited so usually in spring. Contact the Volunteering Team for more information about these if interested.

- **Local campaigning** – following on from last year’s review of the Right to Ride Network, plans for developing a new network are on hold for now. If anybody has any queries around this, please direct them to the Volunteer Team.

Simon thanked Ruth for her work in Southampton as a development officer for the various projects she has undertaken to promote cycling and supporting various groups to get people back on bikes.

## **Gordon Cheeseman**

### **Presentation of his travel to Sri Lanka.**

Gordon Cheeseman gave a presentation on his bike trip in Sri Lanka. The trip was organised by Exodus Travels and was “Cycle the Backroads of Sri Lanka”. 14 riders mainly from the UK but also riders from New Zealand, Australia, Canada & Netherlands, rode 375 miles in 10 days on quiet backroads with frequent climbs. The trip was led by a very knowledgeable local ride leader backed up by a back marker / mechanic, mini bus driver & lorry driver - all were very cheerful & constantly sharing information on the history & wild life of Sri Lanka. Gordon has done rides to Falkland’s, Sardinia, Prague, C. America, Vietnam for the last thirteen years

### **Trip Highlights**

- The magnificent cave temple at Dambulla
- Climbing the 5th Century rock fortress at Sigiriya in a monsoon from halfway up
- Explore the 12th Century ruined city of Polonnaruwa
- The fascinating town of Kandy
- Ride through the tea estates to Nuwara Eliya - 55 miles & 7882 feet of ascent that day
- Safari tour, seeing elephants in the wild, plus crocodiles, eagles and lots of other wild life
- the friendly Sri Lanka people and the great group atmosphere.

Simon thanked Gordon for his wonderful presentation he made with lots of information on the local rides and the beautiful pictures of the environment, animals, bird sanctuary, temples and lakes.

## **Election of Officers and Auditor**

<b>Position</b>	<b>Nominee</b>	<b>Proposed</b>	<b>Seconded</b>
Chair	Simon Keirby	Sam Bhullar	Gordon Cheeseman
Secretary	Sam Bhullar	Paul Rayfield	Ali Baker
Registration Officer	Ali Baker	Ruth Magennis	Chris Tomkins
Treasurer	Katrina Dawes	Jim Probert	Ali Baker
Publicity Officer	Joanne Rowe	Paul Rayfield	Gordon Cheeseman
Rides Programme Co - Ordinator	Chris Tomkins	Sam bhullar	Alice Baker
Welfare Officer	Bob Damper	Ali Baker	Gordon Cheeseman
Right to Ride Officer	Jim Probert	Gordon Cheeseman	Chris Tomkins
Auditor	Paul Rayfield	Ali Baker	Bob Damper

## Secretary's Report

### Overview

Your committee met 4 times this year at various committee members houses and discussed a range of items regarding rides to social events. I am pleased to inform you the club continues to offer an increasing number and variety of rides over the last 12 months. i.e.

**Wednesday rides** – Moderate and longer ride, averaging over 11mph (18kph)

**Friday Rides** - Moderate rides – Averaging 10 -12 mph (16 – 20 kph)

**Saturday Rides** – For family and beginners which are slow rides and is very popular with Ali Baker and Keith Baker as the main ride leaders. Averaging 8-10mph (10 – 16kph)

**Sunday Rides**- Moderate and longer rides and is very popular with members. Depending upon numbers the group is often divided in to two groups of moderate and fast group with a volunteer ride leader leading each group.

Ride classification continues to be a cause of concern as we have tried to accommodate the needs of all riders. The above speeds are a guide to ride leaders to take in to consideration of riders on the day. Ride start locations remain the same as last year. Membership have slightly increased and we currently have 953 members.

The committee continues to work hard to organise events, club room evening and other activities as Summer and Christmas meals. This year the Christmas meal is at the Ship Inn in Redbridge for 13/12/2018 at 7.30pm.

## 1. Rides

Thank you once again to Cyrilyn for providing us with our data. This is a very valuable contribution to the club and gives us an understanding as to what is happening.

What the data does not show is the weather conditions and we have had considerable extremes to deal with this year. Weather definitely affected attendance. Comparisons are not exact but we can determine trends.

We had 850 participants at weekends during the year and nearly 400 participants on our week day rides.

A total of 121 rides were offered. This is up on last year and does not include number of informal rides that took place.

A total of 102 riders took part in our rides last year.

This is down from the previous year. What the figures appear to show is that we have fewer people attending only for a very short time but have more regular attendance.

Comparisons between the years is always difficult. The number of harder rides has declined but the number of moderate rides has increased. The number of easy rides offered has increased but participants is down a little.

Average attendance for all these rides though seems to be a reasonable number.

There have been some wonderful individual attendances with a number of members exceeding 50 rides this year.

We have currently as of 31/10/2018 = 32 Ride leaders, slightly more than last year. Ride leaders play a pivotal role for the club. I would like to take this opportunity to thank all ride leaders for leading the rides. Without you it would be impossible for the club to function in a smooth way.

We are always looking to increase the number of ride leaders and happy to guide any member should they be interested in leading a ride. It is confidence building, support and advice will be provided by the committee.

## **2. Events:**

### **(a) Google Drive & Google documents.**

Chris Tomkins presented a demo / overview in the use of "Google Drive & Google documents on 20/12/2017 at Wells Place -Eastleigh Centre. This was to improve and facilitate communication and the use of Google Systems for members. This was well attended by committee members and ride leaders who all found the presentation very useful and informative.

### **(b) Ride Leaders workshop**

This year we organised a Ride Leaders workshop for existing and potential ride leaders. This was presented by Greg Woodford – Avanti's Cycling UK at Romsey Church Abbey on 28<sup>th</sup> April 2018 and was very well supported with 21 members attending.

All those who attended found the presentation very useful as the following points were covered -

1. Remove barriers to ride leading
2. Discuss basic leader techniques including:
  - a. Leader positioning
  - b. Rider briefing
  - c. Stopping points
4. Simple risk management
3. Discuss insurance and raise awareness of the various insurance policies available.

### **(c) Photo Competition**

This year the photo competition was held on 21<sup>st</sup> February 2018 at Well Place Eastleigh and attracted 53 entries from 7 entrants and reached an exciting climax on the day of the judging. An eager audience of around 15 members and guest enjoyed the evening.

The external judge commented that the standard was very good and some were worthy of entries in Camera Club competitions. The overall winner was Alan Rolf.

Thanks to Alan Rolf for managing the competition and to Jim Probert for printing and making arrangements for the judges.

#### **(d) Audax.**

This year the Audax was held on 13<sup>th</sup> May 2018 for both the 100K and the Park 2 Park ride (200K). This was organised by Bob Damper with 120 riders taking part.

There were some teething problems with feeding stations but was overcome with help and support from volunteers.

This event was oversubscribed and was very well supported by cyclist from Hampshire and cyclist from other parts of the country. There was lots of positive feedback from the riders. This event will be held again next year with slight adjustments to feeding stations.

#### **(e) I.O.W Holiday.**

This year the club's cycling holiday took place from 25<sup>th</sup> May 2018 to 28<sup>th</sup> May 2018. This was organised by Kath Purkis and was very well supported by 21 members with three ride leaders helping and plotting navigation routes. The weather was excellent and all enjoyed the rides in I.O.W. Your committee have decided for the next year's holiday to take place in Dieppe – Normandy France. Chris Tomkins have agreed to organise next years holiday and 22 members have expressed interest in going.

#### **(f) Leveret**

Ali and Jim did a great job of arranging the Leveret event held on 15<sup>th</sup> July 2018. The event was well supported by 21 riders. This event will be held again next year.

The committee would like to take this opportunity to say a "Big Thank You" to all those involved in organising, doing risk assessment, route planning and checking the route.

### **3. Club Tops**

New summer club tops for members manufactured by "Impsport" with a new design to promote the club were made available to members with a small discount on 6<sup>th</sup> April 2018. Further arrangements are in progress for the club winter tops to be made available for members. Thanks to Kathy and Alice for making the arrangements.

### **4. Publicity**

The website continues to attract new enquiries. In the summer we were getting two or three each month. Not sure how many of these turned into regular riders. However, the success of the website and our online calendar can be seen by the number of cyclists joining rides each week.

We now have a generic leaflet that has been distributed to local cycle shops, libraries etc instead of printing the quarterly rides leaflet and it seems to be working well.

Joanne (publicity Officer) continues to send weekly reminder emails about our rides and social events and have streamlined this process to reduce the number of emails sent out via the google group. The committee express their big "thank you" to Joanne in doing all the publicity work for the club.

Treasures Report.

**INCOME AND EXPENDITURE FOR THE YEAR ENDED 30  
SEPTEMBER 2018**

<b>TOTAL INCOME</b>	<b>£</b>
Outdoor Events	1,038
Social Events	1,893
Advertising, handbooks, run list sales	-
Clothing, badges etc sales	960
Grant from HQ	
Annual Subscription Allocation from HQ	200
Legacy income	-
Donations	274
Net Interest Received (total from page 3)	-
Profit on sale of assets	-
Dividend Income	-
<b>Total Income</b>	<b>4,364</b>

<b>TOTAL EVENT EXPENDITURE</b>	<b>£</b>
Event hire/accom/room hire	2,231
Printing	-
Food, refreshments	210
Travel / transport	76
Trophies/ medals/prizes	-
Clothing costs/badges etc	1,159
Other event expenditure	64
	-
<b>Total</b>	<b>3,740</b>
<b>TOTAL GENERAL EXPENDITURE</b>	
Advertising/ website costs	184
Phones/Internet access	-

<b>Insurance</b>	-
<b>Postage</b>	-
<b>Stationery</b>	-
<b>Subscriptions</b>	-
<b>Donations</b>	-
<b>Equipment/maintenance</b>	-
<b>Training</b>	<b>387</b>
<b>Miscellaneous</b>	-
<b>Bank Charges</b>	-
<b>Depreciation (total from page 2)</b>	-
<b>Loss on sale of assets</b>	-
<b>Total</b>	<b>571</b>
<b>Total Expenditure</b>	<b>4,311</b>
<b>SURPLUS/DEFICIT FOR THE YEAR</b>	<b>53</b>

The accounts have been audited. Thank you, Paul, for doing this. Bank balance shows £3251.00 with a small loss for this year of £53.14. Gordon Cheeseman queried the loss but Simon informed the committee that the accounts are presented in the format Cycling UK requires.

## Trophies

**The EV Johnson Trophy** - There were lots of nominations and Simon discussed the award with Vivian and both agreed jointly following long discussion that this year the award to be presented jointly to the following people: -

1. Cyrilyn Scott – for her work behind the cycling scenes in the preparation of the weekly stats.
2. Alice Keirby – her organisational skills behind the scenes in helping with the Audax and the Leveret and instrumental to the Club Tops and being a long time with the club as a ride leader.

The award for having led the most rides over the past year was presented to Jim Probert

The award for attending the most rides over the past year was presented to Gordon Cheeseman.

## **A.O.B.**

Bob Damper – informed those present at the AGM that he has arranged for Tony Hadland to present his talk on “Gears without Tears” on 1<sup>st</sup> May 2019, 1830 for 1900 at “Wells Place”- Eastleigh. Bob informed he has done a flyer to be circulated locally and to other cycling groups in Hampshire and the booking to be done at “Eventbrite”. Bob, informed the AGM that Tony is a very professional and knowledgeable speaker and broadcaster on wide range of topics, a historian and cycling enthusiast.

The Audax event shall take place on Sunday 12<sup>th</sup> May 2019 for both the 100k and the Park to Park 200k and will be looking for help with marshalling and refreshments

Simon close the meeting by thanking every one who took the trouble to attend the AGM and to Ruth and Gordon for their enlightened talk and presentation.

The AGM meeting closed at 9pm.

Sam Bhullar ( Secretary Southampton CTC)